

Cyber Security for the Tertiary Sector (CSTS)

PTE Advisory Group Meeting - Minutes

Date 14 September 2023

Attendees Andrew Brennan, Graham Dennis, Patrick Dowling, Richard Li, Bernard Duncan, Roy Hoogmoed

Apologies Virginia Barker

No.	Item	Minutes
1.	Opening & apologies	Apology – Virginia Barker.
2.	Review minutes and open actions	Minutes of June meeting confirmed. Actions noted. PTE contacts still an issue.
3.	Project updates	Web content being updated and awareness-building proceeding. Project status amber with a key requirement being contact with larger PTEs for assessments and smaller PTEs for “quick scans”. Bernard to provide comms to advisory group reps for distribution to their members.
4.	Security assessments	Assessments and quick scans will identify current levels of cyber security maturity and what needs to be prioritised for improvement. Results will be confidential between KPMG and TEOs, with the latter having discretion to share details if they wish. Initial (and potentially) ongoing annual costs to be borne by TEC. KPMG will contact interested PTEs and schedule after contact with TEC. Message to be sent 19 September. Suggestion to contact one PTE to begin the process.
5.	Workshops	DEFEND workshops timetable now published on TEC website and will be in next newsletter. Three registrations already received. Awaiting confirmation of dates from other workshop providers. Once registered, TEC will coordinate invitations to registrants.
6.	Communications update	TEC website fully active and being updated. Traffic being measured and assessed. ITENZ conference participation has occurred. AECTP conference is in November. Brochures will be provided. 800 website views and about 70 poster downloads (20 in te reo)
7.	Procurement for provider of e-learning/phishing tools	Procurement for provider of e-learning and phishing tools still to be undertaken. Roy working to confirm. There is a good level of project funding to support the decided options (awaiting Steering Group decision). General discussion of what type of e-learning is appropriate and ongoing randomised testing.
8.	Project focus and deliverables	Controls have been published and will be updated as changes occur. Brochures and posters have been produced and made available. Workshop details published. Also undertake a survey a month or so after workshops.
9.	Feedback/general discussion	Nothing specific, but members invited to provide any thoughts out-of-time.
10.	Next meeting	12 October 2023, 1430.

No.	Action	Owner	Due
A01	Provide comms to AG reps for 18 larger PTEs to sign up for assessments.	Bernard	15 September
A02	Contact large PTEs re availability of Cyber Security Maturity Assessment and confirm interest and scheduling. Bernard to provide messaging.	Peak body reps	W/c 18 September

A03	Contact smaller PTEs to confirm interest for Cyber Security Quick scans. Bernard to provide messaging.	NZQA	W/c 18 September
A04	Schedule a survey to confirm uptake of security controls guidance and other supports by PTEs	Bernard	23 October
A05	Promote workshops to members	Peak body reps and TEC	Ongoing