

# FIRST AID TRAINING MATTERS

*Promoting quality in the first aid industry*

**AECTP**



**Association of Emergency Care Training Providers Inc.**

**Volume 8: Issue 3: December 2019**

## **AECTP 2019 – Conference feedback**

Feedback from our November national conference indicates very high satisfaction and further support for our Auckland venue. We appreciate your feedback which informs our decisions for our next annual conference. Well done to Carole Mudford for winning the free 2020 draw. Feedback included strong support (95%) for continuing with an annual conference, with 60% of respondents indicating Auckland as the preferred location. Support for webinars as an educational option was 53% with suggested topics in the adult teaching, practical skills and mental health areas. The Board will discuss this topic at its planning meeting in February.

## **Domestic Code of Practice**

NZQA's new Code of Practice for pastoral care of domestic students aims to provide better protection for domestic students. NZQA will be releasing a new mandatory Code of Practice setting out the duty of pastoral care expected to be provided by tertiary education providers for their domestic students. Currently there are strong protections in place through the existing Education (Pastoral Care of International Students) Code of Practice 2016, which covers safety, wellbeing and accommodation. Creating a new Code of Practice for domestic students is now a priority, for which an Amendment Bill will be completed. The Minister of Education has announced that Education providers must comply with the new Code which will ensure a consistent approach to the welfare, safety and wellbeing and pastoral care of domestic tertiary students. An interim Code in 2020 will include a focus on tertiary providers' accommodation services. More information is available in the Minister's announcement and on the Tertiary Education Commission website.

In April 2018 AECTP uploaded a list of [specific considerations](#) for TEOs within our sector to consider. This was devised to assist our members within the pre-hospital emergency care training context to address specific considerations recognised within the sector.

The Minister of education states that the development and release of the interim new Code of Practice for domestic students must be considered by all tertiary education providers of domestic education.

## **Q&A – NZQA**

**Q** – What does NZQA suggest in regard to TEOs printing qualifications certificates listed at levels 1-6 on the NZQF?

**A** – NZQA recommends that when you are designing New Zealand Certificates, refer to the guidance found at: [TEO issue of New Zealand qualification documents](#).

**Q** – What is the NZQA update regarding progress with ROVE?

**A** – ROVE - Reform of Vocational Education: NZQA reports that regarding any decisions on the "ROVE" was not expected until mid-year and there would

## **AECTP 2020 – Conference feedback confirms Auckland**

The 2020 AECTP conference will be held at the Novotel Hotel Auckland Airport on 24 November 2020. Planning is now well underway and we encourage your thoughts and ideas. Conference updates will be on our website before we break up for the year [www.aectpnz.org](http://www.aectpnz.org).

## **The First Aid Unit Standards Review**

The Skills Organisation consultation and review for the proposed new First Aid Standard is progressing well with the next meeting scheduled in late January.

AECTP involvement prioritises provision of consistent, fit for purpose and robust workplace first aid training for New Zealanders.

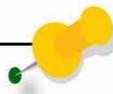
Notes on the progress of this review are provided by deputy chair, Graham Dennis, where an outline of the decisions and further details of progress are listed (see page 2).

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**\*\*\*The Board wishes you and your families  
a very happy, restful and safe  
Christmas and New Year\*\*\***





# Letter From The Chair

From the Chair

As the year ends, it is always helpful to look back and reflect on our achievements over the last 12 months.

For me, and for the Board, our highlight must be the successful annual conference that was held in Auckland for the first time. After several years using Wellington as the host base, feedback indicated that a change was desired by many of those attending. The Novotel Auckland Airport proved to be the right choice for many reasons. The conference room was well appointed and well serviced for our technical requirements, the food and service were excellent, and the hotel staff were helpful and obliging. We will be back in Auckland next year, so mark the date, 24 Nov 2020, in your diary now.

The Board has been well engaged over the last 12 months, and has been actively engaged with the Skills Organisation, NZQA and WorkSafe on matters that related to the first aid training industry. There is still a lot of work to be done, but good progress is being made at a reasonable pace.

We welcome Kathy Wright as a full member of the Board knowing that her contribution will be immensely valuable. As I signalled in the last newsletter, I will be standing down as the Chair, so at the first Board meeting in 2020, a new Chair will be elected. It has been a pleasure for me to be engaged with AECTP at this level, but I will be continuing the Board as a member and pledge my full support to the incoming Chair.

I also take this opportunity to wish everyone a safe and happy festive season. Please take care on the roads. Make sure that your first aid kit is well stocked and up to date.

With my best wishes to you all.

Graham Wrigley

AECTP Chair, 2019

## Skills Org Consultation with AECTP—report on the first aid unit standard review meeting

On 29th November AECTP Board members attended the latest first aid unit standard review meeting. Skills reported back to the group on the results from the consultation document. The results showed support for all aspects of the proposal. The comments positive and otherwise were reviewed by the group and discussed.

One concern focused on the length of the proposed course. It was considered at length and concluded that there were a variety of existing alternatives available now to provide solutions that did not mean a learner had to spend a full 12 hours in the classroom.

It was also felt that the proposed unit would be the minimum standard for first aid in New Zealand. Discussions were also held around assessment material and the need for moderation requirements to manifest to ensure that the course/unit standard would meet the needs of the moderator.

Support was demonstrated towards only PTEs holding consent to assess the unit standard being able to deliver it.

The team worked on further detail towards the completion of the proposed unit, and it was estimated that a second draft would be ready in mid-December for further discussion.

The overall feeling of progress was very positive and that the proposed unit, along with the refresher course, will a significant improvement towards removing the complications that have beset the industry during the past ten years.

## AECTP Dates

Members wishing to attend contact EO.

### 2020 AECTP Board Meetings

- 20-21 February, CHCH, Planning/ Board
- Further dates yet to be confirmed

### NZQA Peak Body Forums 3 monthly

- Mar, June, Sept, Dec
- MOE— with MOE, NZQA, and TEC

### 2020 Conference - Tues 24 Nov

- Novotel Auckland: 10 – 4.30 pm

## NZ Resuscitation Council

### 2020 COUNCIL MEETINGS

- 25-26 Nov, Wellington

The Council is keen to hear from anyone interested in expressing their interest in being considered for the committees 'content experts' which considers technical updates of the guidelines, (Basic Life Support (BLS), Advanced Life Support (ALS), Paediatric, First Aid, Acute Coronary Syndromes (ACS) Education Implementation and Training (EIT), and Newborn Life Support (NLS).

Please contact the council with name, and contact details including email.

Teghan Mear is Council's new Communications Officer.

9.2.11 The Agitated Person Guideline is in its final stages

Contact the Council at:

<https://www.nzrc.org.nz/>

## AECTP Board Business

- Planning our tenth year anniversary of AECTP's annual conference, Novotel, Auckland, Tues 24 Nov 2020
- Consultation with the Skills Organisation for one New Zealand First Aid certificate
- Planning meeting Feb 2020
- AECTP Website development

AECTP Contacts: [www.aectpnz.org](http://www.aectpnz.org)

# Keeping safe at a motor vehicle accident scene

Requested slide from 2019 conference presentation by Tony Searle, Fire & Emergency NZ

## Actions at a motor vehicle accident

1. Identify the type of vehicle and warn others
2. Stabilise the vehicle.
3. Access the passenger compartment.
4. Put the vehicle in park mode and put hand brake on
5. Move the patient back from the airbag deployment zone.
6. Turn off ignition and remove key to at least 10 metres away from the vehicle
8. Check there are no lights showing on the dashboard and, if necessary, remove all the fuses and disconnect the 12 volt battery negative first.



## NZQA—International Students—Short Course waiver

From 1 January 2020, the definition of ‘domestic student’ has been widened to include international students taking work-related short courses. The new category has been gazetted as the [Domestic Students \(Tertiary Education\) Notice 2019](#).

It means that a learner enrolling in a training course that meets clause 2(h) of the notice will not be considered an international student:

‘2(h) A person who is enrolled at a tertiary education provider in a short-term work-related training course that:

- receives no funding from the Tertiary Education Commission under section 159L of the Education Act; and
- is for a period of 10 days or less; and
- is required by their employer for the particular work being undertaken.’

Providers that only deliver short-term, work-related training meeting clause 2(h) will not have to be signatories to the Education (Pastoral Care of International Students) Code of Practice 2016.

They can either keep their signatory status or can contact NZQA at [Code.enquiries@nzqa.govt.nz](mailto:Code.enquiries@nzqa.govt.nz) and ask for their signatory status to be removed.

## New NZQA EER guide 2020

In early 2020 NZQA will release a newly updated external evaluation and review guide. NZQA says “The guide describes the building blocks of EER and distils best practice from 10 years’ experience of EER – what works well and where there are further opportunities for improvement”.

## WorkSafe - Mahi Haumatu Aotearoa: First Aid at Work Guidance

On behalf of our members, the Board has provided feedback on the WorkSafe NZ Consultation on the draft First Aid at Work, Nov 2019 document which is described as a “Quick Guide” produced under the Health and Safety at Work Act (HSWA). The document provides a clear guide for PCBU’s, is produced by Guidance and Education Development at WorkSafe. Please email [guidanceandeducationdevelopment@worksafe.govt.nz](mailto:guidanceandeducationdevelopment@worksafe.govt.nz) if you have any questions about the draft or the submission process. The closing date for submissions is Friday 17th January, 2020.

## Member Q & As What was NZQA's request NZQA to update TEO Contacts?

### Approvals and Accreditation TEO contacts: released by NZQA

To support TEOs' user experience and interaction with Approvals and Accreditation (A&A), we have recently updated our nominated staff member contact details for each TEO. Therefore, we are asking TEOs to login to their NZQA provider page and note this information so all staff know who their NZQA contact person is.

While you're logged-in, we ask that you check your provider page to ensure that:

- your organisation contacts are current
- your list of approved permanent delivery sites is correct and shows the sites that are actively being used
- the degrees, programmes and/or training schemes listed are those that have been delivered by your organisation within the past 12 months.

This will help us ensure that the qualifications, programmes and training schemes being delivered by each TEO are correctly and accurately displayed on the NZQA website against your organisation. If you wish to make any changes to this information, please call or email your designated Approvals and Accreditation contact.

### Annual October Restart A Heart Day

Reports are that the international Restart A Heart Day has continued to gain in strength and participation across New Zealand. The NZ Resuscitation Council held a CPR session at parliament the day before and a social media photo report was also released on the day. Well done to all those who took part.

Seconds count in a cardiac Arrest



### NZQA Permanent delivery sites

If you are a category 1 or 2 TEO intending to deliver a programme at level 1-6, complete the [Permanent Delivery Site Approval Form](#).

The NZQA website has information about approving delivery sites: see [Approval of delivery sites](#).

If you have any questions about programme applications, contact [Approvals and Accreditation](#).

### NZQA Approval and Accreditation Application Processes

NZQA Approval and/or Accreditation/type 2 change applications are processed by NZQA whereby requests for information are based on the quality of the information and applications received. NZQA says there are a lot of work going on to ensure consistency in the way those questions are being asked, what kind of questions, and to ensure fair and consistent processing.

### AECTP Peak Body

Peak Bodies meet quarterly in Wellington with the MOE, TEC and NZQA. Amongst others, discussions currently include issues raised around subcontracting arrangements where it is acknowledged that across several sectors ongoing issues are experienced. Other questions of interest raised were:

**ENZ Question**—*Has the culture of NZQA changed to treat everything as a risk and that the approach to assurance is a risk management approach across the whole organisation? Not just with monitoring consistency, but also with applications and approvals.*

**NZQA Answer**—NZQA is developing our risk-based approach and increasingly tailoring our quality assurance activities based on risk. Nevertheless, there needs to be a common level of assurance across all Tertiary Education.

**ITENZ Question** - *Has NZQA changed their requirements on what is expected from an application for approval and/or accreditation / type 2? ITENZ have examples of training scheme applications requiring the same as programme.*

**NZQA Answer**—No. There hasn't been a change of expectations or requirements. There is a distinction between the requirements for training schemes and the requirements for programmes and there are specific guidelines for these.

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### AECTP Board Members 2020

Graham Dennis, Independent  
Janet Jamieson, Independent  
Lesley Kidd, Independent  
Kathy Wright, Independent  
Yvonne Gray, New Zealand Red Cross  
Graham Wrigley, New Zealand Red Cross  
Shirley Kerr, St John  
Julian Price, St John

### AECTP Website updates: Sept — Dec 2019

#### 2020 Pre Hospital Emergency Care AECTP Conference:

- Celebrating 10 years of Pre-Hospital Emergency Care conference

#### August 2019 AECTP Newsletter

- August 2019 newsletter has been added to the website

#### News page

- Conference material from Ian Civil, Jonathon Webber and Tony Searle has been uploaded, along with links to resources from Ako Aotearoa on dyslexia.