

FIRST AID TRAINING MATTERS

promoting quality in the first aid industry

AECTP



Association of Emergency Care Training Providers

VOLUME 2 : ISSUE 2 : SEPTEMBER 2013

First Aid Conference 2013

AECTP's 2013 National First Aid Conference to be held on Tuesday 19th November

Emergency Care Instructors (ECI) Level 2

Revalidation Course—Due to demand, Steve Jenkins has agreed to run an *Emergency Care Instructors Level 2* revalidation course the day before our Conference, at **5pm Monday 18th Nov 13** at the NZ Resuscitation Council, The Terrace, in Wellington. Attendees must book using the *NZ Resuscitation Council website*. Early booking is strongly recommended—www.nzrc.org.nz.

2013 First Aid Conference - This year the AECTPs First Aid Conference is a must attend event! AGM 8.30-9.30am followed by morning tea. Conference from 10am till 4.30pm. Aware of the ever changing environment AECTP is bringing together some of New Zealand's top health professionals to discuss "Compliance and Education" and what this means to you. What is the role of a first aider in a changing health environment? Decisions on the future state of first aid? ... Find out the answer to these questions and many more by registering now.

Project Advisory Group First Aid Unit Standards

The first meeting of the NZQA Project Advisory Group (PGA) was held in Wellington on 24 July with wide representation. Chaired by Richard Thornton, Deputy Chief Executive Qualifications Division with NZQA, the gathering discussed the some of the early background to the development of 26551 and 26552 and the on-going concern from the sector that they were not equivalent to the 6400 series.

The PGA will provide high level advice to NZQA and a working group would then develop this further before returning to the PGA for endorsement. This work flow could take 6 to 8 months.

Considerable discussion centred on the 26551/552 series being fit for purpose as well as the hours of learning and guidelines. As a preliminary meeting, the PGA has endorsed the terms of reference for its future role, and the need to liaise closely with MBIE as the new WorkSafe Agency is introduced with responsibility for workplace health and safety.

There is still a lot of work to do, but the PAG made significant progress and was generally in accord with the need to ensure quality education in a meaningful and appropriate manner against standards that are fit for purpose.

Graham Wrigley, AECTP representative to the PAG

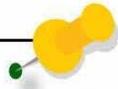
NZQA Focused Review Reports—First Aid training provider reports re now able available on the NZQA website.

NZQA Guidelines for PTE Registration replace previous NZQA guidance publications for private training establishment (PTE) registration. NZQA webpage for information about PTE registration is <http://www.nzqa.govt.nz/providers-partners/registration-and-accreditation/registration-of-a-new-pte/>, which provides guidance for applications for registration and maintaining registration once it is granted by NZQA. It integrates: the requirements for registration in the Education Act 1989; the *Private Training Establishment Registration Rules 2013*; further statutory requirements and NZQA PTE rules.

Jane von Dadelszen, DCE, QA, NZQA, writes: to use the new guidelines as a handy source of definitive information about their statutory obligations. For any further support, please do not hesitate to contact your NZQA tertiary sector relationship manager (SRM). The SRMs for each region are listed at <http://www.nzqa.govt.nz/about-us/our-structure/quality-assurance-division/sector-relationship-management/>

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Letter From The Chair

Hello AECTP Members,

How time moves on, here we are leading up to another Conference. This year's program is looking very interesting and I thank the board members involved in organising this event.

The AECTP board has revised the Annual Plan for 2013 and a Strategic Plan for 2012 -2015.

The board has been working with NZQA looking specifically in the area of non compliance type issues, a lot of the issues are very deep and far reaching, on a more pleasant note the Project Advisory Group (PAG) has been established by NZQA calling for nominations earlier this year and AECTP being successful in gaining a position of board member Graham Wrigley on this group. Graham has the general interests of our membership at heart and is a welcomed part of the restructuring of First Aid Unit Standards as we continue to move forward in preparedness for the new style of First Aid training in New Zealand, thank you Graham for your continued support and loyalty to our membership.

As mentioned in our first newsletter, our board, which has the member's interest at heart, look for ways to forge ahead with the everyday issues raised by the national governance organisations which affect the operations of our training businesses, and also to convey the knowledge and changes to our client base.

AECTP has worked, and will continue to work, with these national organisations to promote the interest of our membership. AECTP appreciates our NZQA Peak Body status which allows for consultation and negotiation around the matters which affect us and the industry.

Finally many thanks to existing members who have renewed your membership, and to those of you who have become new members this financial year, I offer you a warm welcome and look forward to your participation in the future.

We thank you for your support and look forward to ideas you may have.

Yours in the training world

E J Little

AECTP Chairperson

Ministerial Report - "NZQA have been undertaking

a comprehensive review of how First Aid Training is delivered in Private Training Establishments PTE's." On the 5th August 2013 a letter was sent to all First Aid PTE's. The letter details how PTE's must now take steps to ensure all outstanding issues of non-compliance are addressed. The deadline set for this action is 30th August 2013. On 16th September 2013 a 96 page report was submitted to Steven Joyce Minister Tertiary Education, Skills and Employment outlining continued non-compliance in the industry.

New Members

AECTP welcomes both full or associate membership applications. Members receive 3x newsletters annually, get updates, have conference discounts, attend Annual Meetings and get Board support. The Annual Plan and FAQs sheet are available electronically.

AECTP Meetings

Sept—Dec 2013, Members welcome

20 Sept 13, Board Meeting, Wgt

25 Sept 13, NZQA Peak Body forum

1 Nov 13, Board Meeting, Wgt

18 Nov 13, ECI L2 Revalidation, NZRC

Oct-Nov 13, NZQA PAG Meeting

19 Nov 13, 2013 AECTP Conference

Nov-Dec, NZQA Peak Body forum

AECTP 2012/13 Annual Plan

Excellent progress indicates that almost all of the 12/13 annual plan objectives have been met. The new 13/14 Annual Plan will be distributed with the AM Booklet.

AECTP Website - The Board plans to progress the Website question shortly. Member benefits, positive exposure and public information are all being considered. Your ideas and feedback will help guide our decisions.

AECTP - The Board have agreed that, unless, for example, the scenario has the patient fall onto a bench, clients will need to demonstrate their CPR skills on a manikin on the floor, because the 6402 CPR demonstration is from a pool of scenarios, and most collapses are onto the floor.

AECTP Rules Notification

The AECTP Rules will be ratified as final at our Nov 2013 Annual Meeting.

If you have any final amendments which you would like reviewed or reconsidered, please let us know.

Board members are always happy to hear from members.

Newslink

PTEs Online Profile

Responsibilities include:

(a) Keep the information in its NZQA online profile up to date.

(b) Obligation to ensure the public information it provides is accurate, clear, not misleading. ESAA requests for User Setup and Access is available on the NZQA website at <http://www.nzqa.govt.nz/login/teo-online-services-for-registered-providers/>.

NZQA Rules programme

The Rules 2013 work plan is:

- Programmes of training and workplace training
- Cross-crediting/Recognition of Prior Learning
- Approval of standard-setting bodies.

NZQA PTE Peak Body forums

The quarterly forum provides a healthy discussion opportunity between representatives of Peak Body groups and NZQA. Issues are raised, updates are given, discussion and clarification, understanding and solutions are sought. AECTP asked the question of how we could engage more effectively for filling the education gap created by the removal of the expiry of 6400.

A USEFUL RESORURCE:

Quality Improvement Toolbox—tools for self-assessment in tertiary education organisations, produced by QED Associates Ltd is available for \$28.75 (incl GST). Contact: Pieter Watson, Director Ph: (09) 4466243 Or (09) 8184289 021 734967

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NZQA Training Schemes: the applications processing backlog is now being addressed by NZQA.

SIGNS OF LIFE

NZ Resuscitation Council

If you need resources, the NZ Resuscitation Council offer a variety of useful resources for sale via their website, including key rings, AED labels, level 2 wallet cards, the useful Emergency Care First Responders and the ECIL2 book. One resource which many tutors may find helpful, is the *Resuscitation & Emergency Care- Teaching Guide*. All these resources may be purchased online at <http://www.nzrc.org.nz>.

Signs for Basic Life Support (pictured) and labels for AEDs are also available now, to identify AED locations, including at workplaces or to help promote the DRS ABCD messages. Orders can be made by visiting the online shop on the website.

Free shipping within New Zealand is exclusive to these products. Communications officer, Lachlan McKenzie provides on-going website updates and you can go onto the mailing list for their newsletter, *Adrenaline Rush*, if you request it.



Out of Hospital Emergency Care

— Council is organising a working group to discuss out of hospital resuscitation matters including those relating to NZQA. If you have any issues on your mind, please let us know so we can represent them at Council's meeting.

Early Childhood Education

—As training providers you may be asked to provide first aid training to educators in the childcare industry. It is important that the client is clear what unit standard they require.

To meet the First Aid requirements under either the 1998 regulations or 2008 regulations the Ministry of Education recognises any First Aid qualification from courses that:

(a) are delivered by a NZ Qualifications Authority accredited first aid provider; and (b) meet the minimum requirements of US 6400 (or the successor to that US); and (c) are evidenced by a certificate issued by the trainer that is valid for a period of up to 2 years following qualification; and require a refresher course every 2 years to maintain the certificate as current.

Am I required to have a First Aid Certificate?

If your service is licensed under the Education (Early Childhood Centres) Regulations 1998:

"The licensee of a licensed centre must ensure that there is at the centre, at all times while children are attending, at least 1 staff member who holds a current first-aid certificate, or some other qualification recognised by the Secretary for the purpose."

If your service is licensed under the Education (Early Childhood Services) Regulations 2008 the licensing criteria for your service type state:

"There is an adult present at all times while children are attending who either:

- holds a current First Aid qualification meeting the training requirements outlined by the Department of Labour; or is a registered medical practitioner or nurse with a current practising certificate; or is a qualified ambulance officer or paramedic.

If a child is injured, any required first aid is administered or supervised by an adult meeting these qualification requirements."

Whereas *home-based ECE* meets the minimum requirements of US 25459 - *Provide first aid for young children* or US 6400. All injuries must be recorded.

The Ministry of Education outlines some requirements on their website:

<http://www.lead.ece.govt.nz/ManagementInformation/Staffing/FirstAidQualifications.aspx>

Member Q & A

Member's question: *How can we prevent cheating during First Aid assessments.*

Answer: *Cheating, or "academic fraud" was highlighted in the media recently with due to Assignment4U website offering assignment writing services.*

Copying of both written work and practical skills are a risk in First Aid training.

Assessment processes and management are key factors to prevent cheating because this is where most academic fraud occurs.

Key concepts for effective assessment practice:

- *Use clear learner-centred assessment design policies; design to minimise cheating.*
- *Inform students that honesty and integrity will ensure assessment is fair and valid.*
- *Use moderated assessment materials.*
- *Outline assessment purpose, requirements and processes to students — discussing authentic student work is designed to minimise cheating.*
- *Support tutors to invigilate at assessments.*

Careful and overt supervision will ensure that both written and practical first aid assessments are effectively monitored. Invigilation will ensure assessments are successfully completed while at the same time cheating is avoided.

Tutor checking and actively detecting potential cheating situations will also help avoid cheating.

Good assessment practice will raise student awareness, but if tutors suspect cheating they also need techniques to help them look closer.

Further information:

Ako Aotearoa website:

◇ <http://ako.aotearoa.ac.nz/> key words: "Tertiary teaching and learning through assessment"

NZQA

◇ *Guide to Effective Practice in Preventing and Detecting Academic Fraud.*

Board Member Notes

Graham Dennis - A Personal Perspective

Graham Dennis hails from the United Kingdom where he spent most of his working life spread between the Ambulance Service, Police Service and working in the field of epilepsy. Graham arrived permanently in New Zealand in 2001 making his home in Auckland.

Graham has worked in the first aid industry in New Zealand since 2001 and operates his own Private Training Establishment. He is a strong advocate of standards within the first aid industry and committed towards raising the credibility of the first aid training industry.

He is heavily involved in cricket and chairman of his local club. Other interests include "pretty much any sporting event", photography with a special focus on sport.

Graham is a member of PECANZ and is the New Zealand Qualifications Authority Representative for the organisation. He has held this position since 2006.

Graham believes that first aid should be an essential part of New Zealand education and that all school leavers should hold a workplace certificate. Graham also believes that it is one of the most important skills an individual can possess.

"At the end of the day this training, can really make a difference to someone's survival outcomes and in turn make a real difference to their family members."

Graham also believes "unfortunately there are too many negative issues hampering our industry. This is having a negative impact on it resulting in first aid being placed in the too hard basket for many. This results in too many people not receiving training or training that is sub-standard."

He concludes, "the time has come for first aid to be taken seriously by New Zealanders."

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